



**APPLICATION FORM PROGRAMMES FOR INTERNATIONAL STUDENTS IN SPAIN**

**Personal Information**

Name:..... Surname: ..... Sex: M  F

Passport no.: ..... Date of Birth:..... Student's mobile number: .....

School: ..... Year: .....

Father's full name: ..... Mobile number: .....

Mother's full name: ..... Mobile number: .....

Father's occupation: ..... Mother's occupation: .....

Number of children in family: ..... Place in family: .....

Legal guardian: ..... Mobile number: .....

Home address:.....

Father's e-mail: ..... Mother's e-mail: .....

Legal guardian's e-mail: .....

Student's e-mail: .....

Emergency contact person:..... Mobile number: .....

**Additional Information**

**Please note, some families may have pets at home. If you have any allergies to pets , please let us know:**

**Additional information about the student:**

- What are your favourite sports?
  
- Speak about your hobbies.
  
- Describe yourself.

**DOCUMENTS REQUIRED AND PAYMENT INFORMATION**

The following documents must be submitted:

1. Application form accepting all the general conditions specified.
2. Behaviour and discipline policy document and parental consent form.
3. Medical information form.
4. Data protection form.
5. Copy of European Social Security Card (E 111).
6. Copy of accident and public liability insurance policy.
7. Scanned copy of passport and an original ID size photo.
8. Proof of payment of the 150 € deposit for Language Activities International, S.L., in one of the following accounts:
  - Santander: ES85 0049 0912 1120 1038 8192
  - Bankia: ES49 2038 1774 3860 0052 2224
  - La Caixa: ES87 2100 2336 1202 0018 0803

(Any incomplete applications will not be processed)



### GENERAL CONDITIONS

1. The outstanding amount must be paid two weeks before the beginning of the programme.
2. No participant in this programme can take the course if the full amount has not been paid before the start.
3. Cancellation Penalty. If a student cancels the booking two weeks before the beginning of the programme, a 150 € deposit will be charged. If the cancellation happens afterwards, LAI will charge the student 50 % of the full price of the programme.
4. In the event that the student chooses to leave the programme once started the student will not be entitled to any refund of any kind.
5. In the case that a student does not attend the programme or cancels it (which must be accredited), LAI may contemplate a partial refund, deducting the expenses incurred.
6. LAI is not obliged to compensate the student if the programme is cancelled due to unforeseeable circumstances.
7. All students must have a valid passport.
8. All students must have the European Social Security Card (E 111).
9. Students are responsible for their passports and personal documentation. In case of theft or loss, the student will be expected to cover the expenses incurred for the issue of a new document (fees, travel to the Consulates, etc.).
10. If a student cannot travel due to an invalid passport he/she won't be entitled to any refund.
11. Host families may cancel once confirmed due to different reasons. In such events, the student will be hosted by another family.
12. If a student has to be changed to another host family, parents will be informed.
13. LAI will not replace any host family at the student's/parents' request based on race, civil status, religion or any information taken from the internet.
14. LAI cannot guarantee that host families will have children.
15. Host families may live in the city centre or in the outskirts. Students may be expected to use public transport.
16. Students who require special diets (celiacs, vegetarians, etc.) are required to pay a supplement (please consult conditions).
17. Timetables may vary although the number of activities/excursions will remain the same.
18. The **Behaviour and discipline / Parental Consent form, Medical information form** and **Data protection form** must all be filled in and signed by the student's father/mother/legal guardian.
19. In the event of misbehaviour or repeated lack of respect for the disciplinary rules, the student may be expelled from the programme. The expenses caused from this situation must be paid in full by the student, his/her parents/legal guardian, including possible compensations to others and repatriation costs.
20. The student must adapt to the local customs (food, timetables, way of life).
21. LAI has the right not to accept those students with health conditions which LAI cannot guarantee.
22. LAI has the right to exclude a student from the programme if the medical information provided is false, giving him no right to the reimbursement of the amount paid up to the date; the student may be charged with all additional expenses which LAI has due to the result of such circumstances.
23. LAI has the right to repatriate the student in specific situations that may affect their health or welfare and especially in the case of illness during the stay and for which LAI cannot guarantee their total security. The expenses derived from this repatriation would be charged to the student.
24. During the stay, LAI provides the necessary support in case of illness, accident, etc. and will grant access to a GP if necessary. However, LAI is not responsible for any risky activity/sport carried out by any student.
25. In case of extreme emergency, parents/legal guardians authorize LAI to take the student to hospital in case of illness, accident, etc. in order to be treated following the doctors' criteria.
26. LAI is not responsible for possible flight delays, changes of schedules, flight cancellation, overbooking, accidents or loss of luggage caused by airlines, or strikes and their consequences.
27. LAI is not responsible for the consequences of possible adverse weather conditions or circumstances beyond its control (terrorist attacks, blackouts, water or electricity cuts, etc.).
28. LAI is not responsible for expenses caused by excess baggage or the check-in of special items.
29. LAI is not responsible for the loss, breakdown, or theft of any electronic devices taken by the students.
30. The student's father/mother/legal guardian authorizes him/her to take part in the activities/excursions included in this programme.
31. The differences and / or claims that, in the client's opinion, arise during the development of the attached programme, should be immediately notified to LAI in order to offer a satisfactory solution as soon as possible. Otherwise, LAI will understand that the programme is progressing satisfactorily.
32. Any conflict during the programme will be resolved by the competent jurisdictional authorities, according to the applicable legislation.

I AUTHORIZE my child to travel abroad, since I believe he/she is sufficiently prepared to face the characteristics of the programme. As a condition for admission, I release LAI from all liability that may arise from any emergency, accident or event that is beyond the control of LAI.

I have read and accept the General conditions of Language Activities International, S.L., which I sign

Date: .....

Mother/Father/Legal Guardian's name: ..... Passport No.....

Signature.....

LANGUAGE ACTIVITIES INTERNATIONAL, S.L. is responsible for the processing of the personal data of the Interested Party and informs that these data will be treated in accordance with the provisions in the regulations in force on protection of personal data, Regulation (EU) 2016/679 of April 27, 2016 (GDPR), the Organic Law (ES) 3/2018 of December 5 (LOPD), for which the following treatment information is provided: End of the treatment: maintain a commercial relationship by sending communications of our products or services and for the provision of contracted services. Data conservation criteria: they will be kept while there is a mutual interest to maintain the end of the treatment and when it is no longer necessary for this purpose, they will be eliminated with adequate security measures to guarantee the pseudonymisation of the data or their total destruction. Communication of the data: the data will not be communicated to third parties, except legal obligation. Rights that assist the Interested Party: right to withdraw consent at any time; right of access, rectification, portability and deletion of your data and the limitation or opposition to their treatment; right to file a claim with the Control Authority (agpd.es) if it considers that the treatment does not comply with current regulations. Contact information to exercise your rights: LANGUAGE ACTIVITIES INTERNATIONAL, S.L. AYALA, 57 1 IZDA 28001 MADRID (MADRID). Email: info@lai.es To carry out the data treatment described, the person in charge of the treatment needs his explicit consent or that of his legal representative. The Interested Party consents to the processing of their data in the terms set forth.